

Using Skype for Student interaction in Distance Learning

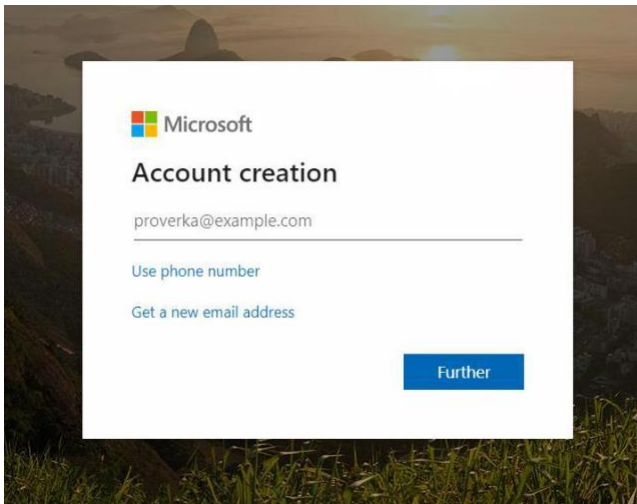
Contact for Help:

022-25764820, 9324470007, 9833237744, 8369758185, 8169298598,
9833490281, 9869510207

Installing Skype

Skype is a Microsoft product used for video conferencing and allows simultaneous video interaction with at most 25 people at a time. Provided the bandwidth is good the video and audio quality in Skype is optimal to serve the purpose of interaction with students.

1. To use skype first you need to have a Microsoft or Outlook Account. Go to <https://signup.live.com/> to create one. You can use your Email ID to create one.



2. Create a secure password for your account and never share your password with anyone.



3. Add other basic details like your name and date of birth to complete the account creation.

Microsoft
← cdeepiitb1@gmail.com

What is your name?

To complete the setup of your account, you need some more information.

IIT Bombay

CDEEP

Further

Microsoft
← cdeepiitb1@gmail.com

What is your date of birth?

To complete the setup of your account, you need some more information.

Country or region
India

Date of Birth
Day Month Year

Further

4. You will be asked to verify your Email ID so an OTP will be sent to your Email ID. You will need to verify that email ID and agree terms and conditions.
5. You're now ready to use Microsoft services.

Microsoft | Account Your info Privacy Security Payment & billing Services & subscriptions Devices Family Search Cart CDEEP

CDEEP IIT Bombay
cdeepiitb1@gmail.com
More actions >

Set up a way to pay
Payment & billing
Set up >

Manage your devices
Devices
Add a device >

Subscriptions
Try Office 365 for free!
Be more productive - try Office 365 including Powerpoint, Word, Excel, OneNote, and more.
Start your free trial >

Family
One happy connected family
Share stuff, stay organized, and keep kids safer online.
Add a member >

Devices
Get support for your device
Update your software, schedule repairs, and more.
Connect a device >

Discover
Discover Microsoft Services
Access the full lineup of free Microsoft products and services with your Microsoft Account.
Learn more >

6. Now you will need to install Skype. Reach to this website to download and install Skype, <https://www.skype.com/ru/get-skype/>.

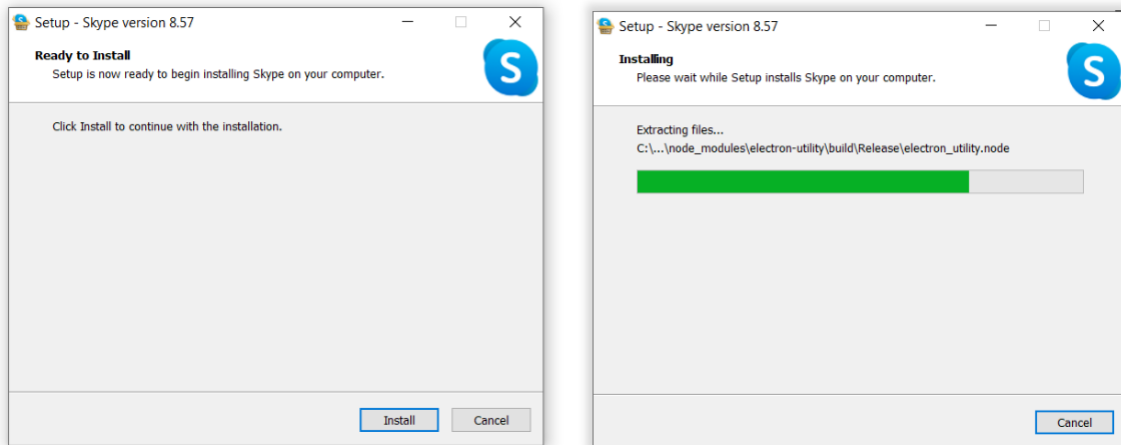
Skype for computer

Available for Windows, Mac OS X and Linux.

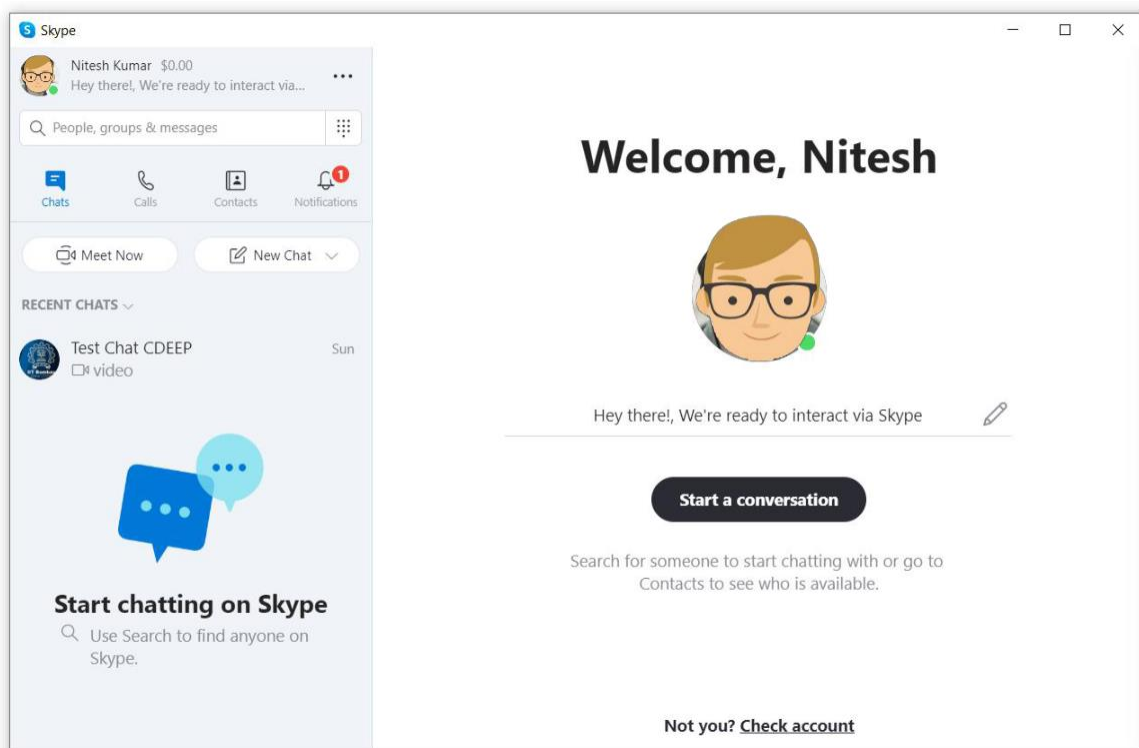
By downloading Skype, you accept the [Terms of Service](#) and the [Privacy and Cookie Statement](#).

Download Skype for Windows >

- Once downloaded Run the (.exe) file to install Skype to your computer. Click on Install.

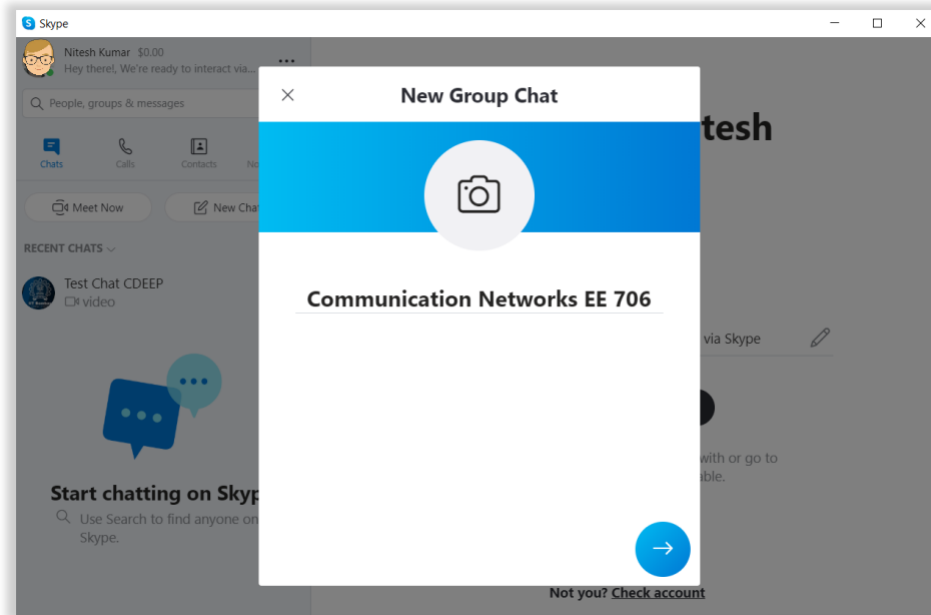


- Once installed you will have such window and ready to go with Skype Communications.

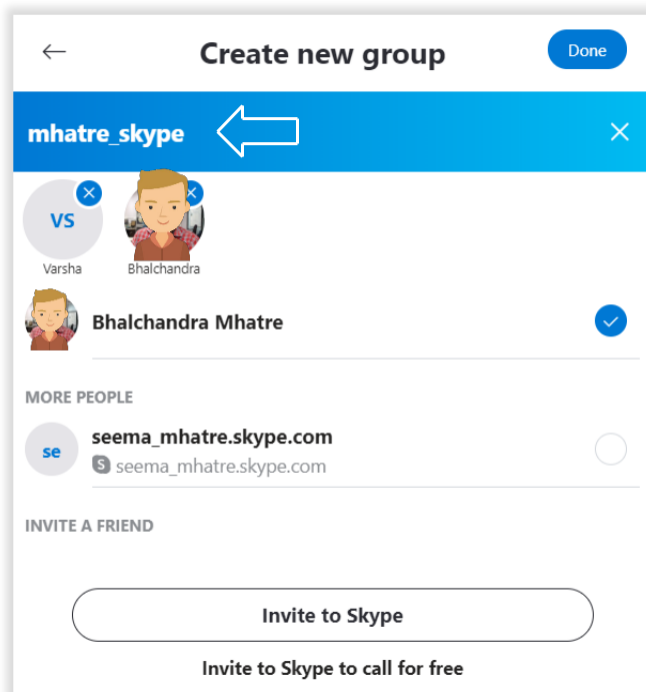


Using Skype

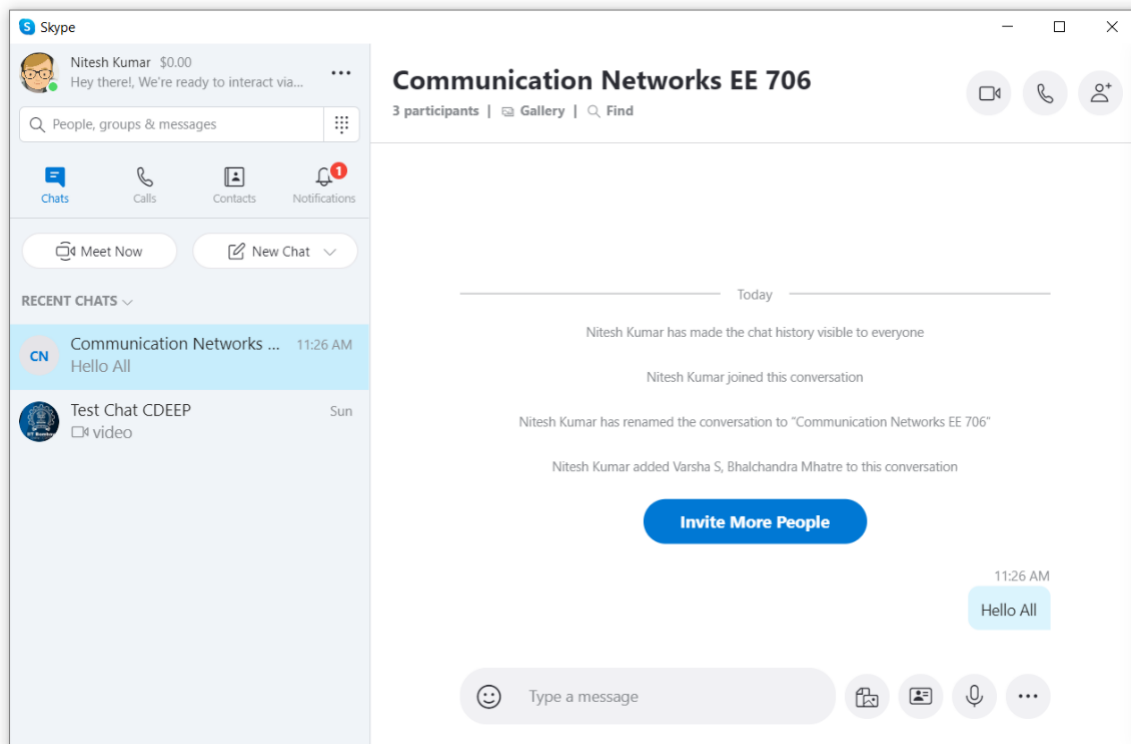
1. Once installed you will need to create a new Group Chat, give it a name suitable to your course. Then click on next.



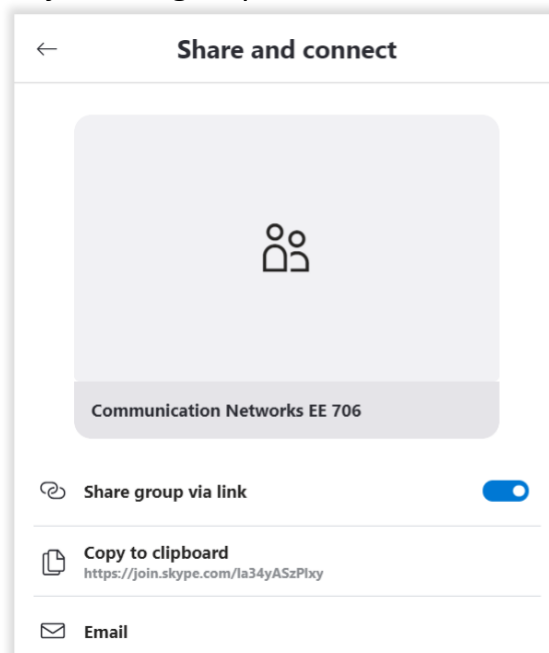
2. As a first start you can add some participants, students or TAs to your Group by typing their Skype ID like one given below pointed by arrow.



- Once done you're ready with your group chat, and it looks like this. You can start sending your first message, click on Camera to start a video conference. Click on add participants to add more number of participants to your Skype group.



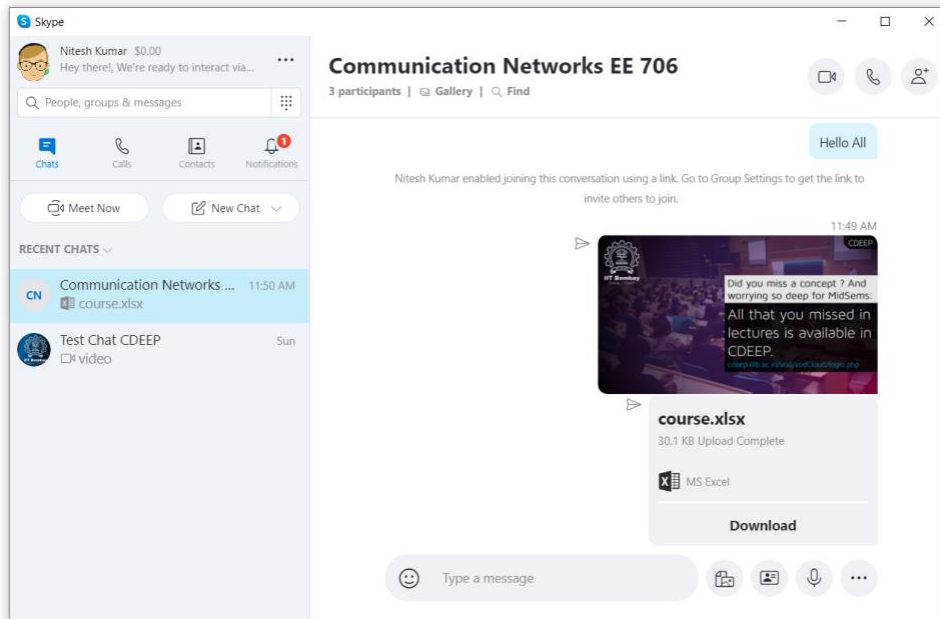
- You can make your participants add to your group chat just by sharing a group link. Click on the group name, scroll down and enable "Share group via link". Then scroll up you will find a group link. You can share this group link via Moodle, Email, WhatsApp or Skype itself to make other participants join the group. Free version of skype allows up to 25 participants.



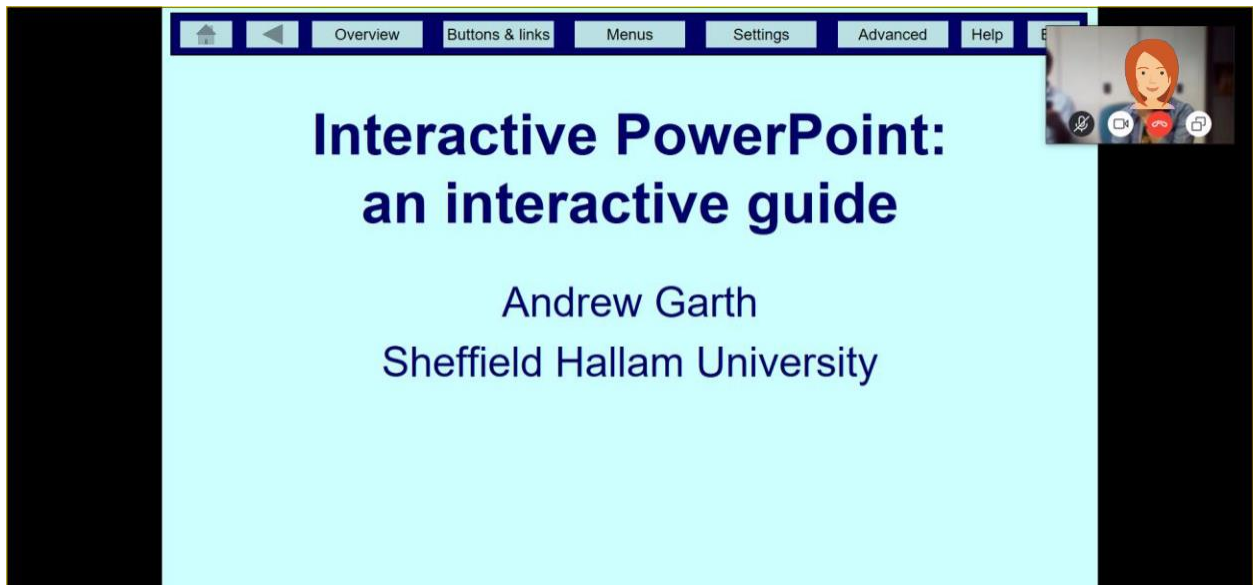
You can share this group ID to make people join the group chat.

Facilities on Skype

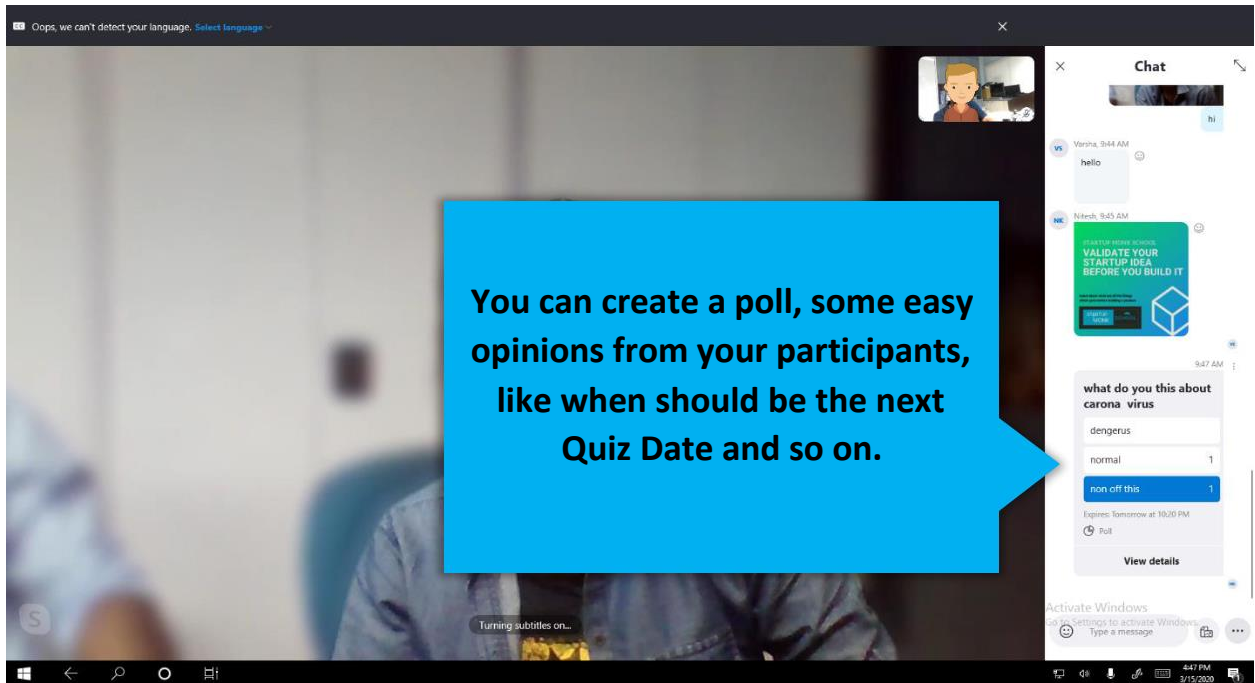
1. **Sharing Files** like Pictures and files like Excel Sheet, PDF, PPTX, DOCX etc. is possible in Skype. Just click on Add file and share the one.



2. **Sharing your own screen** having the course slides is possible live. Just click on share the screen.



3. Creating Polls



Oops, we can't detect your language. [Select language](#)

Chat

Varsha, 9:44 AM
hello

Nitesh, 9:45 AM
VALIDATE YOUR STARTUP IDEA BEFORE YOU BUILD IT

9:47 AM

what do you think about corona virus

dengerus	
normal	1
non off this	1

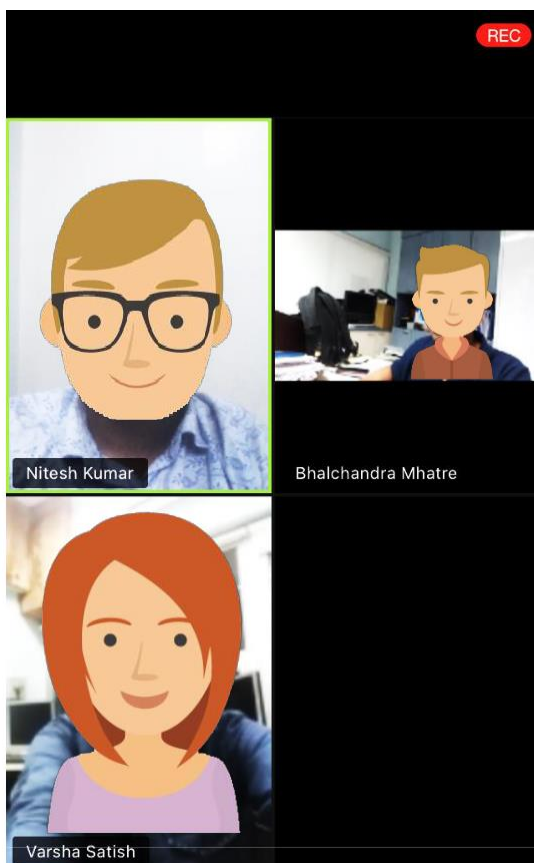
Expires tomorrow at 10:10 PM
Poll
View details

Activate Windows
Go to Settings to activate Windows.
Type a message

Turning subtitles on...

4:41 PM
3/15/2020

4. Video Chatting with multiple participants, up to 25 at same time.



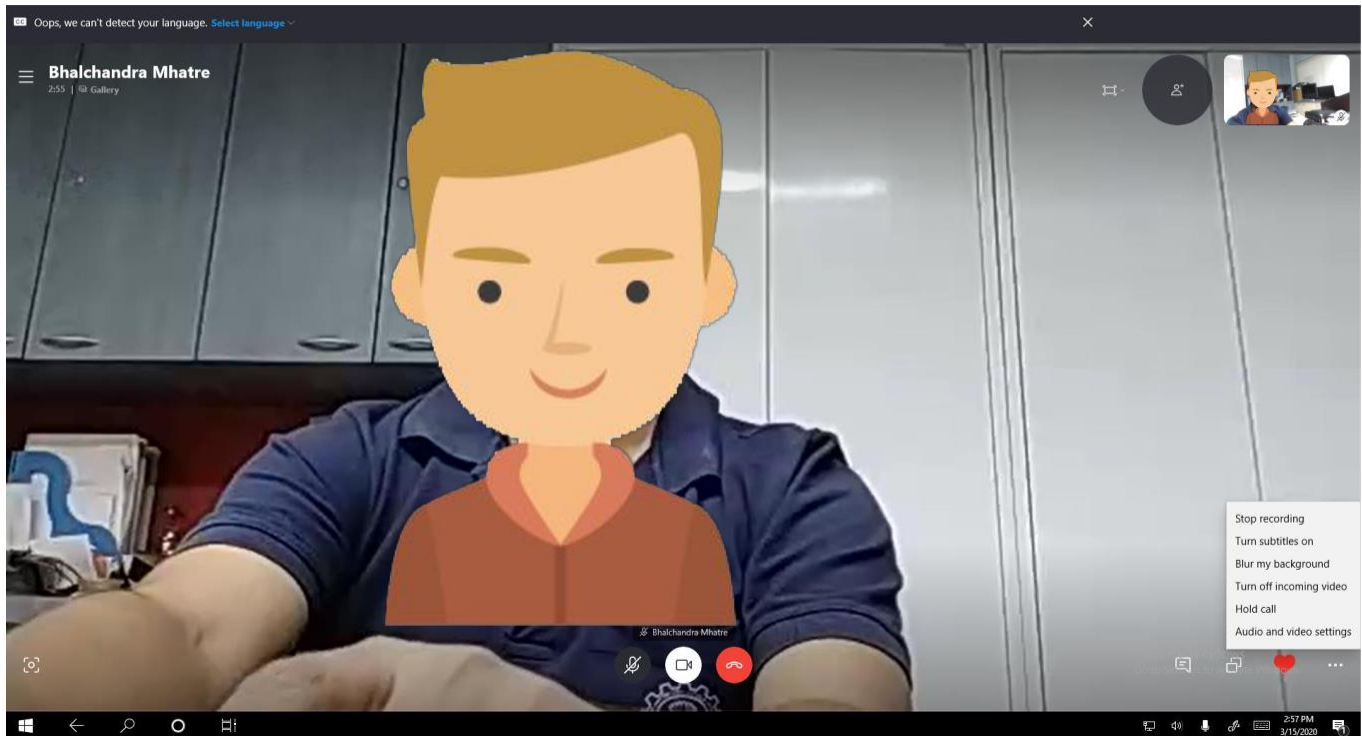
REC

Nitesh Kumar

Bhalchandra Mhatre

Varsha Satish

5. Recording the video sessions for later sharing.



6. **Multiplatform and Multi Device support, skype can be used on your phone, tablet computer, laptop and even desktop while on the go or at your office. You just need to have an account, install skype and its ready. Thus offering ease of accessibility as well.**

For additional help contact CDEEP, IIT Bombay

Help on Video Recording: https://www.cdeep.iitb.ac.in/vdo_help.pdf

Help on Uploading Video to YouTube: https://www.cdeep.iitb.ac.in/upload_vdo.pdf

Help on Skype Interaction: https://www.cdeep.iitb.ac.in/Skype_Student_interaction.pdf

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CDEEP, Indian Institute of Technology, Bombay